

Cherokee Nation

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REQUEST FOR BIDS

KENWOOD SIDEWALK



Bid Due Date: JULY 01, 2025

CHEROKEE NATION

P.O. Box 948
Tahlequah, OK 74465
(918) 453-5000

**CHEROKEE NATION
BID REQUEST
KENWOOD SIDEWALK**

The Cherokee Nation is accepting bids from interested parties for a concrete sidewalk, installing six (6) solar lights, one (1) two push button traffic sign system, and one (1) walk through gate from the Kenwood School to the Woody Hair Ball Park - Lat. 36°18'52" N, Long. 94°59'13". Kenwood School address: 48625 S E 502, Salina, OK 74365. **A site visit is encouraged to get accurate dimensions to the layout of the project.** The scope of work is included in this bid packet.

Interested parties are to provide a bid to furnish all labor, quality control, materials, supplies and supervision to complete the entire project. Interested bidders must follow all directions outlined in this bid packet including the utilization of mandatory bid response sheet to be considered fully responsive.

The lowest most responsive, responsible bid will be the determining factor in awarding this bid taking Indian Preference into consideration. The successful bidder will be issued an agreement and a purchase order incorporating the bid response.

Bids are due Tuesday, July 01, 2025 by 5:00 p.m.

MANDATORY SUBMITTAL INFORMATION: Bid submittal requirements must be followed. Each bid must be submitted on the prescribed, required form with all areas completed. If forwarded by mail, the envelope containing the bid and all other required, completed documents must be received on or before due date listed. Bids may be mailed to Cherokee Nation Acquisition Management, Attn: Michelle Parsons, P.O. Box 948, Tahlequah, OK 74465. Bids may be faxed to the attention of Michelle Parsons at (918) 458-4493 or (918) 458-7695 or e-mailed to michelle-parsons@cherokee.org. It is the bidder's responsibility to ensure delivery of bids by Tuesday, July 01, 2025 by 5:00 p.m. Any bids received after the designated date and time will be ineligible for award.

Interpretation of the Bid Documents: All questions or requests for interpretation of the bid must be submitted in written format to Cherokee Nation Acquisition Management. Requests may be e-mailed to michelle-parsons@cherokee.org. Requests may also be faxed to (918) 458-4493 or (918) 458-7695, Attention: Michelle Parsons.

- a) To be given consideration, questions and interpretation requests must be received no later than Tuesday, June 24, 2025 by 5:00 p.m.
- b) Any and all such answers and interpretations and any supplemental instructions will be in the form of written addenda to the bid which, if issued, will be communicated in written format to all prospective bidders not later via a posting on the NATION'S website, www.cherokeebids.org with bid announcement. Due date for interpretations for this bid shall be Thursday, June 26, 2025 by 5:00 p.m.

- c) No answers or interpretation of the bid documents will be made to any bidder orally.
- d) Failure of any bidder to receive any such addendum or interpretation shall not relieve such bidder from any obligation under his bid as submitted. All addenda so issued shall become part of the contract documents.

Bid Acceptance: Bids will be accepted from Indian and Non-Indian bidders. Cherokee Nation reserves the right to reject any and all bids. Cherokee Nation reserves the right to determine if a bid meets stated requirements, and to award a purchase order for the bid that is in the best interest of the Cherokee Nation including but not limited to the total cost and capability of the bidder. Bidders are responsible for any and all costs associated with the preparation and submission of bids. To be considered, bids must be received by the specified date and time; any bid received after stipulated date and time will be returned unopened. No bidder may withdraw their bid within 30 days after proposal due date.

TERO Certification: Indian preference will be given only to bidders who provide proof of current certification from the Cherokee Nation Tribal Employments Office (TERO) located in Tahlequah, Oklahoma, telephone number (918) 453-5000. Proof of TERO certification must accompany and be included in bid submittal.

TERO Requirements: Cherokee Nation TERO Office requirements apply to award of agreement; including fee of $\frac{1}{2}$ of 1% of contract award. Successful bidder must complete required TERO paperwork and pay all applicable fees in accordance with the current Legislative Act for this project. Please contact Cherokee Nation Tribal Employment Rights Office (T.E.R.O.) at (918) 453-5000 with any questions. The successful bidder must have fees and all paperwork submitted to TERO for agreement to be considered fully executed.

Wage Rate Requirements: All laborers and mechanics employed by contractors and subcontractors shall be paid wages at rates not less than those prevailing on projects of character similar in the locality as determined by the Secretary of Labor in accordance with the Davis-Bacon Act.

For this project Davis Bacon Wage Rates applies.

Buy American – Recovery Act provisions: The buy American provisions direct that all of the iron, steel, and manufactured goods used in the project are produced or manufactured in the United States for a project for the construction, alteration, maintenance or repair of a public building or public work. This Buy American provision is applicable only to iron, steel, and manufactured good brought to the construction site for incorporation into a public building or public work. Products that do not fit the definition of manufactured goods are not covered.

Laws and Regulations: The bidder's attention is directed to the fact that all applicable State Laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the contract throughout, and they will be deemed to be included in the contract the same as though written out in full.

Conflict of Interest and Restrictions: If any contractor, contractor's employee, subcontractor, or any individual working on the proposed contract may have a possible conflict of interest that may affect the objectivity, analysis, and/or performance of the contract, it shall be declared in writing and submitted to Cherokee Acquisition Management (Attn: Michelle Parsons) no later than on or before **Tuesday, June 24, 2025 by 5:00 p.m.** The NATION will determine in writing if the conflict is significant and material and if so, may eliminate the contractor from submitting a proposal.

Verbal Instructions: Interested parties shall not initiate or execute any negotiation, decision, or action arising from any verbal discussion with any Cherokee Nation employee. Only written communications from the designated Contact Person at Cherokee Nation may be considered a duly authorized expression on behalf of the NATION regarding this RFP. Additionally, only written communications from interested parties are recognized as duly authorized expressions on behalf of the vendor. The same instructions shall apply to any subsequent award and agreement communications.

Qualifications of Bidder: The NATION may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the NATION all such information and data for this purpose as the NATION may request. The NATION reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the NATION such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Conditional bids will not be accepted.

Subcontracts: The successful bidder is specifically advised that any person, firm, or other party to whom it is proposed to award a subcontract under this contract must also be acceptable to NATION. Any proposed subcontracts must be approved by the NATION, and the TERO office must be consulted prior to subcontractor being on site to ensure all appropriate forms, paperwork, and approvals are in place. Successful bidder will be required to complete the Request for Acceptance of Subcontractor at time of contract signing if subcontractor to be utilized. All sums due to any suppliers or subcontractors must be paid or will be paid within ten (10) days of receipt of any money received from the Cherokee Nation under any executed Agreement.

Method of Award – Lowest Bid That Contains Lowest Most Responsive/Reasonable Offer From Qualified Bidder: After consideration of price and other factors, the project will be awarded to the bidder whose bid is determined to be the lowest most responsive/reasonable offer taking Indian Preference into consideration and in the best interest of the Nation to accept. Award shall be made under unrestricted solicitations to the lowest, most responsive/reasonable bid from a qualified economic enterprise or organization within the maximum total budget price established for the specific project or activity being solicited in accordance with Cherokee Nation Acquisition Management Policy & Procedures. Indian/TERO Preference will be given only to bidders who provide proof of current TERO certification from the Cherokee Nation Tribal Employments Office (TERO) in accordance with current Cherokee Nation Policy. Proof of TERO certification must accompany and be included in sealed bid submittal.

Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters:

The responding party certifies to the best of its knowledge and belief that the person, the firm, or any of its principals are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency or Indian tribe. The bidder will also certify they have not, within a three-year period preceding this Request for Proposal, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, Local or Tribal) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commissions of embezzlement, theft, forgery, bribery, falsifications or destruction of records, making false statements, and are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in this provision. The responding party certifies they have not, within a three-year period preceding this Request for Proposal, had one or more contracts terminated for default by a Federal, State, Local or Tribal agency. The responding party shall provide immediate written notice to the Cherokee Nation if, at any time prior to contract award, the person learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

General Information: Cherokee Nation reserves the right to waive any informalities or to reject any and all bids. Award will be to the lowest most responsible responsive bidder and will be subject to availability of funds. Indian preference will be given to Contractors certified as an Indian-Owned firm by the Cherokee Nation Tribal Employment Rights Office (T.E.R.O.). Proof of certification must accompany all bids. No bidder may withdraw their bid within thirty (30) days after bid opening date.

A prospective contractor seeking to receive Indian Preference under this contract must be certified as an Indian-owned firm by the Cherokee Nation Tribal Employment Rights Office (TERO) and submit proof of that certification with their bid.

Drug Free Workplace and Tobacco Free Workplace: Any Contractor performing work for the Cherokee Nation agrees to publish a statement notifying all employees, subcontractors, and other workers that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Contractor's workplace and specifying the actions that will be taken against violators of such prohibition. The NATION will consider lack of enforcement or lax enforcement of the statement by Contractor a default of the contract. The Contractor further agrees to provide all persons engaged in performance of the contract with a copy of the statement. A copy of bidder's Drug Free Workplace statement shall be included with the proposal or else the successful bidder will be deemed to accept and agree to use the statement provided by NATION. The Contractor understands and recognizes that all Cherokee Nation buildings, whether leased or owned, and the grounds surrounding those facilities are considered by the Nation to be a tobacco free workplace. The Contractor will ensure all employees, subcontractors, and other workers will abide by this policy.

Contractor's Insurance Requirements: Before performing contractual services on the behalf of or for the Cherokee Nation, compliance with the following insurance requirements must be verified:

**** Provide an original Certificate of insurance naming the Cherokee Nation as a certificate holder and additional insured with respect to general liability, automobile liability, and builders risk policies, as their interest may appear with respect to the operations defined in this bid packet. The certificate shall reflect that coverage has been placed with an AM Best Rated Carrier of at least A IX and will contain the following information for each required coverage:**

- 1) Type of insurance
- 2) Policy number
- 3) Effective date
- 4) Expiration date
- 5) Limits of Liability (this amount is usually stated in thousands)
- 6) Thirty day notice of cancellation, except ten-day cancellation clause will apply for nonpayment of premium.

**** Required Coverages:**

- 1) **Worker's Compensation and Employer's Liability:**
 - Limits of Liability:
 - Bodily Injury by Accident: \$100,000 each accident
 - Bodily Injury by Disease: \$500,000 policy limit
 - Bodily Injury by Disease: \$100,000 each employee
 - Oklahoma Statute requires Worker's Compensation coverage for anyone with one (1) or more employees. Contractor's worker's compensation policy shall include a waiver of subrogation in favor of Cherokee Nation of Oklahoma.
- 2) **General Liability:**
 - Coverages:
 - Commercial (including products/completed operations) with specific reference made to coverage for lead abatement (as this is usually excluded under standard commercial general liability policies). In addition to the additional insured endorsement, the commercial general liability policy shall also include a waiver of subrogation in favor of Cherokee Nation of Oklahoma.
 - Limits of Liability:
 - Bodily Injury and Property Damage Combined: \$1,000,000 (each occurrence)
- 3) **Automobile Coverage:**
 - Vehicles Covered:
 - All Autos
 - Hired Autos
 - Non-owned Autos
 - Limits of Liability:
 - Bodily Injury and Property Damage Combined: \$300,000

NOTE: The Contractor shall either: (1) require each of his subcontractors to procure and to maintain during the life of his subcontract, Subcontractor's Public Liability and Property Damage for the type and in the same amounts as specified above, or (2) insure the activities of this subcontractors in his own policy. Each subcontractor policy must also name Cherokee Nation as an additional insured with respect to general liability and auto liability.

MANDATORY BID RESPONSE SHEET KENWOOD SIDEWALK

The General Contractor, as Bidder, agrees to perform all work as shown and called for in the scope of work and specifications for the Cherokee Nation, that is shown to be the Base Bid. The Work will be completed within the specified number of working days of acceptance of this bid, a fully executed contract, and receipt of a Notice to Proceed. The Bidder agrees to furnish all labor and materials for the Base Bid for the sum of:

GRAND TOTAL \$ _____

DAYS TO COMPLETE PROJECT: _____

NOTE TO BIDDERS REGARDING INDIAN PREFERENCE: (Check One)

TERO Certified Contractor: _____ Yes _____ No
(Proof of certification must accompany all bids)

Major Cherokee Employer: _____ Yes _____ No
(Bidder must contact TERO at 918-453-5000 for this preference)

SUBMITTED:

Company Name

Company Address

Company Address

Authorized Signature

Print Name & Title

STATEMENT OF WORK
CHEROKEE NATION
KENWOOD SIDEWALK – DESIGN BUILD
Kenwood School to Woody Hair Ball Park
Lat. 36°18'52" N, Long. 94°59'13"

Project:

Kenwood School

Sidewalk, Lighting, and Traffic Lights

Location: Kenwood School to Woody Hair Ball Park in Kenwood, OK

Project Description:

Cherokee Nation is seeking proposals from contractors for the construction of an ADA compliant 6' wide concrete sidewalk, installing (6) six solar lights, (1) two push button traffic sign system, and (1) one walk through gate. Location is from the Kenwood School to the Woody Hair Ball Park in Kenwood, OK.

Scope:

- Adequately prepare approximately 522 feet of subgrade in preparation of a 6' wide sidewalk with 3" aggregate base and 4" Class A Concrete pavement for sidewalk. This includes any earthwork that is needed to provide a safe walking surface.
- Place 8' wide by 3" deep Aggregate Base as shown on typical section for the length of sidewalk.
- Place 6' wide by 4" deep Class A Concrete pavement as shown on typical section for the length of sidewalk.
- Install approximately 184 LF of 24" wide multipolymer traffic striping for Crosswalks. Traffic Striping shall conform to 2019 Oklahoma Department of Transportation Specification PM1-1-03 Pavement Marking (Crosswalks and Left Turn Bay).
- Install approximately 232 SY of Solid Slab Sodding. Fertilizing and watering to be included in cost.
- Install (6) six solar lights that meet the U.S. General Services Administration (GSA) criteria and will be approved by Cherokee Nation Department of Transportation before installation. The preference for this project is Green Frog Solar Lights.
- Install roadway warning signs for "Pedestrian Crossing Ahead" (W11-2 and W16-9p) on Highway 487 better known as School Road.
- Install roadway warning signs for "Pedestrian Crossing with arrows" (W11-2 and W16-7p) on side street crossing as shown on plan view.
- Install Solar Horizontal Rapid Flashing Beacon System Back-to-Back with Push Button Activation "Pedestrian Crossing" (or equal). System and signs shall be approved by the Cherokee Nation Department of Transportation before installation. See attached example. Read example carefully. All items to complete solar lighted pedestrian crossing signs including poles must be purchased by Contractor.
- Contractor shall ensure that solar lights and Solar Horizontal Rapid Flashing Beacon System are fully operational before completion of project.
- Backfilling concrete pavement shall be included in this proposal.
- Supply of concrete shall be included in this proposal.
- Supply of aggregate base rock shall be included in this proposal.

- Saw cutting existing pavement shall be included in this proposal.
- Install 12 LF of 18" Corrugate Polypropylene Pipe with 4:1 CETs (Oklahoma Department of Transportation Specification CET4S-4-2) under walkway at Woody Hair Ball Park.
- Removal and disposal of fencing needed to install walk gate.
- Install (1) one walk through gate at Woody Hair Ball Park.
- All construction of sidewalk and push button traffic lights shall meet ADA Compliance.
- There are utilities in the project area. It is the responsibility of the Contractor to call OKIE to locate underground utilities and provide relocation if needed before any excavation can commence.
- All materials excavated for the sidewalk will become the property of the contractor for disposal.
- All materials removed from Woody Hair Ball Park fencing for the new walk gate will become the property of the contractor.
- Construction signing shall be included in the proposal. Proper temporary traffic control devices for construction zone shall conform to the Manual on Uniform Traffic Control Devices.
- Contractor shall cleanup work area at the end of each work day and store material in a manner that is safe for all pedestrians.
- Contractor shall control cleaning to prevent dirt or dust from leaving the job site and infiltrating areas not involved in the project. Contractor is responsible for the protection of the existing structure and utilities. Any disturbance or damage to the adjoining areas resulting directly or indirectly from the contractor's operations shall be promptly restored, repaired, or replaced to the satisfaction of the owner and no additional cost. Contractor is to work with owner on phasing the project so as to minimize disruption and allow the owner to continue normal operations during the entire project. Contractor is to provide a proposed work schedule.
- Contract shall conform to all "TERO" regulations and work according to the TERO office personnel.
- Attached sheets shows plan layout and estimated items of work to be included in this proposal. Contractor will visit the site and make themselves aware of anything that may need addressed before bidding. This is a design build project. Plan layout is a suggestion only. Quantities are estimated on plan layout.

This is near a school, community building, and ball park where students, faculty, and the public will be in and out daily. Contractor is to follow all state and federal laws and laws related to a safe working environment.

Selected firm will work with Cherokee Nation and the Kenwood School occupants to coordinate schedules and work areas, issues, or concerns as necessary.

Fees:

Lump sum fee for the above scope and is to include all labor and material necessary to complete the job.

Changes or additional work is not to commence without prior approval.

ESTIMATED PAY ITEMS AND QUANTITIES *			
ITEM	DESCRIPTION	UNIT	QUANTITY
202(H)	EARTHWORK	LSUM	1
230(A)	SOLID SLAB SODDING	SY	187
613(E)	18" CORRUGATED POLYPROPELENE PIPE	LF	12
613(P)	18" GALV STEEL CULVERT END SECTION	EA	2
850(A)	SHEET ALUMINUM SIGNS	SF	60
851(C)	3"@7.68 GALVENIZED STEEL PIPE POST	LF	112
856(B)	CROSS WALK PAVEMENT MARKING (MULTI-POLY)(24" WIDE)	LF	184
880(J)	CONSTRUCTION TRAFFIC CONTROL	LSUM	1
SP	4" CONCRETE SIDEWALK (6' WIDE) W/ 3" AGG BASE	LF	522
SP	SOLAR HORIZONTAL RAPID FLASHING BEACON SYSTEM BACK TO BACK WITH PUSH BUTTON ACTIVATION (OR EQUIVALENT)	EA	1
SP	SOLAR STREET LIGHTS WITH POLES (6) – GREEN FROG SYSTEMS	LSUM	1
SP	REMOVE AND DISPOSE OF EXISTING FENCE FOR GATE	LSUM	1
SP	UTILITY RELOCATION	LSUM	1
SP	WALK GATE AND POST (INCLUDES INSTALLATION & RECONNECT TO EXISTING FENCE AND ALL MATERIALS TO COMPLETE WORK.)	LSUM	1

*The estimated pay items and quantities are based on the plan layout provided and is an estimate only. Contractor is responsible for ensuring that adequate quantities of materials are provided to complete the project. Project will be bid as lump sum.