



PROCUREMENT REQUEST HISTORY

HACN Housing Rehab

Housing Rehab Department

Request Number: A10-01-25-7934

Date of Request: 01/06/2025

Procurement activity: Karen Ladd - HAF Emergency - Washington County

Procurement Method:

- ☐ Micro- Purchase ☐ Competitive Proposal ☐ Sealed Bid
☒ Small Purchase ☐ Non-Competitive Proposal

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Attachments:

- ☒ Scope of Work
- ☒ Specifications
- ☒ Cost Estimate
- ☒ Wage Rates
- ☐ Special Evaluation Criteria is included
- ☐ Environmental
- ☐ Perc Test
- ☐ Engineers Report of recommended foundation
- ☐ Plans

Purpose/Justification for request:

- ☐ New Construction
- ☐ Rehabilitation
- ☐ Site Development
- ☐ Modernization
- ☒ Emergency-required documentation attached
- ☐ Replacement; Identify item (a)
(b)
- ☐ Housing Accessibility

Comments:

Phone number of contact person to be identified in announcement: Charles Gann 918-457-9873

SECTION C - FUNDS CERTIFICATION AND APPROVAL

3.0 Funds Certification and approval

Funding Year	Accounting Code	Amount
2025	3759910-650000-423-4700-14181	\$23,884.67

Dwight Cornell
Inspector Supervisor

01/06/2025
Date

Dwight Tyner
Housing Rehab Director

04/29/2025
Date

HOUSING REHAB SITE DIRECTIONS

Name: Karen Ladd

Telephone: (918)914-0739

Address: 319 Rachel Ln
Bartlesville, OK 74006

GPS Coordinates: 36.75459,-95.90050

Drive Time: 2 Hrs

Directions: From Cherokee Nation, Take Hwy 62 west towards Muskogee, take Muskogee Turnpike to Tulsa. Turn right on Hwy 169 north, Go to Hwy 412 and go west on Hwy 412 turn right on Hwy 11. Stay on Hwy 11 and turn right on Hwy 75 to Bartlesville, go north side of Bartlesville and turn right on Tuxedo Blvd, go 2 miles turn right on Bison Rd go about 1/4 mile turn right on Lee Dr, then turn left on Rachel Ln. 4th house on the right.

C. Gann
Inspector

12/17/2024
Date

WorkWrite-Up and Bid Document/By Trade

Karen Ladd (HAF Roof)

Contractor Name:

319 Rachel Ln Bartlesville, OK 7-4006

(918) 914-0739

Contractor Signature:

This document must be signed to be a valid bid.

PROJECT TYPE: Rehabilitation

Bid Due Date:

Trade	Work Description / Comments	Gen. Spec.	Qty Unit	Item Bid
Roofing				
1 Area: ROOF	Roofing/Heritage/30 Year Warranty. Install fiberglass shingles/Minimum 30 year warranty/Use Marlarky/Tamko or written approved equal. 30 lb Felt, Painted Style D Drip Edge, Pipe Flashing, Valley Flashing, Step Flashing & Attic vents.	Div.# 7.A.	36 Sq	
2 Area: ROOF	Roofing/Strip/Asphalt-Fiberglass 1 Layers. Strip roof--asphalt/fiberglass/1 layers.	Div.# 7.C	33 Sq	
3 Area: ROOF	Sheathing/Replace/Match Existing. Replace existing sheathing. Match existing as closely as possible. Replace decking where needed.	Div.# 7.B	96 SF	
Sheetmetal & Gutters				
4 Area: ROOF	Gutters & Downspouts/Remove and Reinstall. Remove existing gutter and downspouts. Reinstall existing gutters and downspouts using new hardware and fasteners. Clean and recaulk all connections..	Div.# 7.F.	135 LF	

Print Date: Tuesday, December 17, 2024

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Trade	Work Description / Comments	Gen. Spec.	Qty Unit	Item Bid
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All construction shall be in accordance with local codes, manufacturers' recommended installation procedures, good quality workmanship practices, General Specifications and Lead-Based Paint requirements when applicable. Conflicts between requirements will be resolved by compliance with the more stringent requirement. Contractor awarded the job will be responsible for conducting safe work practices that comply with OSHA Construction Standards for Asbestos Workers. Asbestos report, where required, will be attached if areas tested are 1% or greater. See attached Asbestos Sampling Report for location and testing of Planned Work Activities.

Total: