

**ADDENDUM #1 QUESTIONS/ANSWERS**  
**FOR RFP –DIGITIZE PROCESS SOLUTION**

1. How many users do you anticipate will be accessing the digital solution? **25**
  
2. Software engagements are priced on annual basis. The RFP references the Nation anticipates establishing a contract with an initial performance period ending September 30, 2025 with the option to renew based on satisfactory performance, mutual agreement, and funding for four (4) additional years. As this award will be made less than a year after the mentioned renewal date, can you please amend this statement? **Provide the monthly cost & full annual cost. The first year award will be for the months remaining from date of award to the end of the Cherokee Nation's fiscal year, September 30, 2025. After the initial period, the yearly agreement will be for the full annual cost.**
  
3. You've requested digital signatures. Do you currently have an established vendor, i.e DocuSign, Adobe, etc.? **DocuSign**
  
4. You've requested 3 reference. What reference information is desired?  
**References for similar solutions provided or work performed.**