

**Housing Authority of the Cherokee Nation**  
www.cherokee.org

**REQUEST FOR BID**

**(4) New 2024 TON CREW CAB 4x4 TRUCKS  
w/ 5.5' or 6' BED**



**Bid Due Date: August 26th, 2024, by 2:00 P.M**

**Housing Authority of the Cherokee Nation  
P.O. Box 1007  
Tahlequah, OK 74465-1007  
(918) 456-5482**

**Housing Authority of the Cherokee Nation**

## **BID REQUEST**

The Housing Authority of the Cherokee Nation is seeking bid from interested parties for (4) New 2024 Crew Cab 4x4 Trucks w/5.5' or 6' Bed. TO BE CONSIDERED A RESPONSIVE / RESPONSIBLE BIDDER, THE MANDATORY BID RESPONSE SHEET MUST BE FULLY COMPLETED. Award will be based on cost and anticipated delivery time.

Award will be based on price, vehicle availability, and estimated delivery. HACN reserves the right to award a contract for the bid that is in the best interest of the HACN based on The Housing Authority of the Cherokee Nation Policy and Procedure. HACN may award to multiple vendors, negotiate bids as needed or reject all bids. Bidders are responsible for all cost associated with the preparation and submission of bids. No bidder may withdraw their bid within 30 days after due date. The successful bidder will be issued a purchase order incorporating the bid response.

**Bids are due August 26th, 2024 by 2:00 P.M.**

**MANDATORY SUBMITTAL INFORMATION:** Bid submittal requirements must be followed. Each bid must be submitted on the prescribed, required form with all areas completed. If forwarded by mail, the envelope containing the bid and all other required, completed documents must be received on or before due date listed. Bids may be mailed to the Housing Authority of the Cherokee Nation, Attn: Baylee Scott, P.O. Box 1007, Tahlequah, OK 74465. Bids may be e-mailed to [baylee.scott@hacn.org](mailto:baylee.scott@hacn.org), it is the bidder's responsibility to ensure delivery of bids by the due date. Any bids received after the designated date and time will be ineligible for award.

**Bid Acceptance:** Bids will be accepted from Cherokee, Tribal, Indian and Non-Indian bidders. Tribal and Indian preference will be given ONLY to bidders who provide current certification from the Tribal Employment Rights Office (TERO) located at the Cherokee Nation of Oklahoma, P.O. Box 948, Tahlequah, Oklahoma, 74465, telephone number (918) 453-5000. Failure to submit the TERO certification with the bid, or within three (3) days of deadline may result in denial of Indian preference. This contract is subject to section 7 (b) of the Indian Self-determination and Education Assistance Act which requires in part that to the greatest extent feasible, preference in the award of contracts and subcontracts shall be given to Indian Organizations and Indian Owned Economic Enterprises. Housing Authority of the Cherokee Nation reserves the right to reject any and all bids. Housing Authority of the Cherokee Nation reserves the right to determine if a bid meets stated requirements, and to award a purchase order for the bid that is in the best interest of the Housing Authority of the Cherokee Nation including but not limited to the total cost and capability of the bidder. Bidders are responsible for any and all costs associated with the preparation and submission of bids. To be considered, bids must be received by the specified date and time; any bid received after stipulated date and time will be returned unopened. No bidder may withdraw their bid within 30 days after proposal due date.

**Bidder can direct questions to Duane White @ 918-316-0278**

**TERO Certification:** Indian preference will be given only to bidders who provide proof of current certification from the Cherokee Nation Tribal Employments Office (TERO) located in Tahlequah, Oklahoma, telephone number (918) 456-0671. Proof of TERO certification must accompany and be included in bid submittal.

**Method of Award – Lowest Bid That Contains Lowest Most Responsive/Reasonable Offer From Qualified Bidder:** After consideration of price and other factors, the purchase order will be awarded to the bidder whose bid is determined to be the lowest most responsive/reasonable offer and in the best interest of the Nation to accept in accordance with Cherokee Nation Acquisition Management Policy & Procedure. Award shall be made under unrestricted solicitations to the lowest, most responsive/reasonable bid from a qualified economic enterprise or organization within the maximum total budget price established for the specific project or activity being solicited. TERO Preference will be given only to bidders who provide proof of current TERO certification from the Cherokee Nation Tribal Employments Office (TERO). Proof of TERO certification must accompany and be included in bid submittal.

**Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters:** The responding party certifies to the best of its knowledge and belief that the person, the firm, or any of its principals are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency or Indian tribe. The bidder will also certify they have not, within a three-year period preceding this Request for Proposal, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, Local or Tribal) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commissions of embezzlement, theft, forgery, bribery, falsifications or destruction of records, making false statements, and are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in this provision. The responding party certifies they have not, within a three-year period preceding this Request for Proposal, had one or more contracts terminated for default by a Federal, State, Local or Tribal agency. The responding party shall provide immediate written notice to the Housing Authority of the Cherokee Nation if, at any time prior to contract award, the person learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

**General Information:** Housing Authority of the Cherokee Nation reserves the right to waive any informalities or to reject any and all bids. Award of purchase order will be to the lowest most responsible responsive bidder and will be subject to availability of funds. Indian preference will be given to vendors certified as an Indian-Owned firm by the Cherokee Nation Tribal Employment Rights Office (T.E.R.O.). Proof of certification must accompany all bids. No bidder may withdraw their bid within thirty (30) days after bid opening date.

A prospective supplier seeking to receive Indian Preference under this contract must be certified as an Indian-owned firm by the Cherokee Nation Tribal Employment Rights Office (TERO) and submit proof of that certification with their bid.

(4) New 2024 Crew Cab or Crew Cab 4x4 Truck w/5.5' or 6' Bed

**Vehicle bid must meet or exceed the following minimum specifications:**

- **Gas V6 Engine**
- Electronic 10-Speed w/Tow Mod or Equal to
- 7050# GVWR Package
- 3.31 Electric Lock RR Axle
- 275/60R20 BSW All-Terrain
- Full Size Spare Tire with Spare Tire Wheel Lock
- Fully Boxed Frame
- Hill Start Assist
- Intermittent Speed Wipers
- Easy Fuel Capless Filler
- Locking Removable Tailgate
- Tow Hooks
- Post Collision Braking
- Pre-Collision Assist
- Fail-Safe Cooling System
- A/C w/Manual Climate Control, Single Zone
- Auxiliary Audio Input Jack, 12v Auxiliary Power Point
- Cruise Control/Tilt Wheel
- 40/20/40 Split-Bench Front Seat – Cloth
- 60/40 Flip Up Rear Seat – Cloth
- 4 Wheel Disc Brakes w/ABS
- Power Rack and Pinion Steering
- Class IV Trailer Hitch w/Trailer Sway Bay
- Airbags – Front seat mounted side impact & safety canopy
- Perimeter Alarm
- Keyless Entry with Anti-Theft System
- Black Step Bar
- All Weather Rubber Floor Mats
- Privacy Glass w/Rear Defrost
- Vehicle must be assembled in USA.
- 3Yr/36K Bumper/Bumper; 5Yr/60K Powertrain; 5Yr/60K Roadside Assist Warranty
- Colors: Prefer White, Any Color Except Green, Red, or School Bus Yellow.
- Must be delivered to: Housing Authority of the Cherokee Nation in Tahlequah.
- **Vehicles must be serviced, and fuel tanks be full when delivered**

Bidder must include copy of the window sticker including vehicle Make /Model, Description, Specifications, and Accessories along with vehicle availability and estimated delivery time.

## ***MANDATORY BID RESPONSE SHEET***

**BASE BID: Supplier shall bid: (4) New 2023 Crew Cab 4x4 Truck w/5.5' or 6' Bed**

	<i>Each</i>	<i>Total</i>
Crew Cab	\$ _____	\$ _____

### NOTE TO BIDDERS REGARDING INDIAN PREFERENCE

TERO Certified Vendor: \_\_\_\_\_ Yes \_\_\_\_\_ No  
(Proof of certification must accompany all bids)  
Front & Back

Estimated Delivery Date: \_\_\_\_\_.

SUBMITTED:

\_\_\_\_\_  
Supplier Name & Phone Number

\_\_\_\_\_  
Supplier Address

\_\_\_\_\_  
Authorized Signature