

Cherokee Nation

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ADDENDUM 01 – GREASY BALLFIELD IMPROVEMENTS

AUGUST 29, 2024



CHEROKEE NATION

P.O. Box 948

Tahlequah, OK 74465

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ADDENDUM 01- GREASY BALLFIELD IMPROVEMENTS

SEALED BIDS DUE NO LATER THAN MONDAY, SEPTEMBER 09, 2024 BY 3:00 P.M. CT. A PUBLIC BID OPENING WILL BE HELD MONDAY, SEPTEMBER 09, 2024 AT 3:00 P.M. IN THE FINANCIAL RESOURCES LARGE CONFERENCE ROOM (DIRECTLY BEHIND THE MAIN COMPLEX) 17665 S. MUSKOGEE, TAHLEQUAH, OK.

Addendum 1

To: Bidding Documents
Plan-Holders of Record
Project File

Date: 08/29/2024
Addendum Number: One
Architect's Project #: 20210121.26
Project Name: Greasy Softball Field

From: Blue River Architects, LLC
320 South Boston, Suite 103
Tulsa, Oklahoma 74103
Tel: 918.877.9036



NOTICE.....

This Addendum supplements and amends the original Bidding Documents, shall be taken into account in preparing proposals, and shall become a part of the Construction Documents. The bidder shall indicate receipt of this addendum and all previously issued addenda on the Bid/Proposal Form.

PRIOR ADDENDA

None

Pre-Bid Questions

1. Question: Is this job tax exempt?
 - a. Response: CN is tax exempt – please take into consideration anticipated tax costs when providing your bid
2. Question: Are you able to provide the wage rate? I couldn't find it in the documents.
 - a. Response: Wage Rates are included as part of Addendum #1.
3. Question: How will rock be handled if encountered in excavation without a Geotech? Maybe a flat allowance so each contractor is on the same page?
 - a. Response: Please refer to Civil specification provided as part of Addendum #1.
4. Question: Is there an area close to the site where any spoils may be disposed of?

- a. Response: Cherokee Nation does have a close dump area that is acceptable for use.
5. Question: Will there be a water source for the awarded contractor to maintain the field once sod and infield mix is installed for the maintenance period?
 - a. Response: Contractor to include line item for maintenance watering. Cherokee Nation will evaluate necessity after bid award.
6. Question: CGL: \$10M / \$5M limits are being required – will you please confirm if we can use a combination of our Primary & Excess limits to satisfy the requirements set forth. The contract states we can, but just want to confirm on this.
 - a. Response: \$2M / \$4M will be sufficient.
7. Question: Auto: \$10M CSL limits are being required – will you please confirm we can use a combination of the Primary & Excess limits to meet said requirements.
 - a. Response: \$1M will be sufficient.
8. Question: Builder's Risk – Will you please confirm whether we are responsible for purchasing/maintaining this coverage throughout the project's duration.
 - a. Yes, this is a requirement of the Contractor.
9. Question: Professional – we are being required to carry \$10M Professional Liability limits – will you please confirm if we can push back on this requirement as we only have \$1M Each Occurrence/\$2M Policy Aggregate.
 - a. Response: Yes, this is acceptable.
10. Question: Pollution – same as the professional liability – we are needing to carry \$10M Pollution Liability limits, will you please confirm if we can push back as we only have \$1M Each Occurrence/\$2M Policy Aggregate.
 - a. Response: Yes, this is acceptable.
11. Question: Will there be monthly progress payments? The specifications state there will be progress payments just not the frequency. Also, will the owner pay for the material on hand?
 - a. Response: Yes, to monthly progress payments if requested. No, the owner will not pay for material on hand.
12. Question: Will there be a flex start date after the award of the contract or will the contract need to start immediately?
 - a. Response: Refer to project RFP for timeline requirements.
13. Question: Will weather days add calendar days to the duration of the project or is this a fixed 180-day project?
 - a. Response: Yes, but refer to Cherokee Nation weather day policy.
14. Question: The silt fence specification requires steel bars instead of wood stakes. Could wood stakes be sufficient to be used instead of steel bars?
 - a. Response: This is acceptable.

15. Question: How many holes are desired and where would the owner want them placed for the geotechnical report?
 - a. Response: Not applicable to project.
16. Question: On sheet number S1.0 of the plans it shows outside of the softball field, gravel, and sod is this also the contractor's responsibility?
 - a. Response: Sheet S1.0 is the existing conditions survey. Please refer to sheet C400 and specifications for extent of new sod.

Changes / Clarifications To Drawings:

1. Sheet C801 – Specifications Sheet 2
 - 1.1 Section 31 2000 Earth Moving Specification revised to include further information on rock.
2. Sheet C801A – Specifications Sheet 2A
 - 2.1 Sheet added to project.

LIST OF ATTACHMENTS

1. SHEET C801 – SPECIFICATIONS SHEET 2
 2. SHEET C801A – SPECIFICATIONS SHEET 2A
- END OF ADDENDUM

MANDATORY BID DOCUMENTS

ALL THE FOLLOWING PAGES AND INFORMATION MUST BE SUBMITTED WITH SEALED BID TO BE CONSIDERED FULLY RESPONSIVE & ELIGIBLE FOR AWARD.

**PREPARATION OUTLINE
GREASY BALLFIELD IMPROVEMENTS**

The following information must be submitted and signed as indicated with sealed bid. All information must be submitted for bid to be considered responsive and reasonable.

- a. Preparation Outline (Attachment A, this page)
- b. Bid Form (Bid Packet, Page 18)
- c. Base Bid Form (Bid Packet, Page 19)
- d. Non-Collusive Affidavit (Bid Packet, Page 20)
- e. Previous Work History Form (Attachment B)
- f. TERO Certification (If applicable, to be provided by bidder)
- g. Statement on providing Indian Preference in Employment and Training Opportunities (Attachment C)
- h. Statement on providing Indian Preference in the award of Subcontracts (Attachment D)
- i. Bid Bond - 5% of Grand Total Bid Amount

SPECIAL INSTRUCTIONS

****Be advised that all responsive proposals will be evaluated as outlined in this solicitation packet.**

Authorized Signature

Title

Company Name

Date

**SEALED BID – BID FORM
GREASY BALLFIELD IMPROVEMENTS**

To the Cherokee Nation:

This Bidder, in compliance with your invitation for a sealed bid for the Greasy Ballfield Improvements located in Bunch (Adair County), Oklahoma, and having examined the bid documents; and, being familiar with all of the conditions surrounding the scope of work of the proposed project, hereby proposes to furnish all labor, quality control, materials, supplies, and supervision to complete the project for each site in accordance with the Contract Documents, and at the prices stated below. These prices to cover all expenses and taxes incurred in performing the work required under the Contract Documents, of which this proposal is a part.

Bidder hereby agrees to commence work under his contract on dates to be specified in a written "Notice of Award" for the drawings and a "Notice to Proceed" for the construction from the NATION, if he is the successful bidder. The number of calendar days for project completion will be based on 180 Days to Complete as specified in bidder's response or \$100.00 per business day will be charged the Contractor for each day of extension over the presented construction end date.

Should any addenda be issued prior to the submission of this proposal, bidder acknowledges receipt of same by initials and date of the following addenda.

ADDENDUM #1 _____

ADDENDUM #2 _____

Bidder understands the NATION reserves the right to reject any or all bids and to waive any informalities in the bidding. Bidder understands award of this contract shall be subject to available funding.

Bidder agrees his bid shall be good and may not be withdrawn for a period of 90 calendar days from bid opening. Bidder will cooperate with the NATION to ensure a formal contract is fully executed within 10 days of his notice if he is the successful contractor.

Indian preference will be given on this project to firms certified as Indian-owned by the Cherokee Nation Tribal Employment Rights Office (TERO). Proof of certification must accompany all bids.

BASE BID: GREASY BALLFIELD IMPROVEMENTS

The General Contractor, as Bidder, agrees to perform all work as shown and called for in the Plans and Specifications for the Cherokee Nation, that is shown to be the Base Bid.

The Bidder agrees to furnish all labor, quality control, materials, supplies, and supervision to complete the project in accordance with the scope of work and specifications for this project, and at the prices stated below.

GRAND TOTAL: \$ _____ **Days to Complete** _____

NOTE TO BIDDERS REGARDING INDIAN PREFERENCE: (Check One)

TERO Certified Contractor: _____ Yes _____ No
(Proof of certification must accompany all bids)

Major Cherokee Employer: _____ Yes _____ No
(Bidder must contact TERO at 918-453-5000 for this preference)

SUBMITTED:

Company Name

Company Address

Company Address

Authorized Signature

Print Name

Title

NON-COLLUSIVE AFFIDAVIT

State of _____

County of _____

_____ being first duly sworn, deposed and says that he/she is a partner or officer of the firm of _____, the party making the foregoing proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought, by agreement or collusion, or communication or conference, with any person to fix the bid price of affiant or any other bidder, or to fix overhead, profit or cost element of said bid price, or that of any other bidder, or to secure any advantage against the Cherokee Nation, or any person interested in the proposed contract; and, that all statements in said proposal or bid are true.

Signed: _____
(Bidder, if the bid is an individual;
Partner, if the bid is a partnership;
Officer, if the bid is a corporation)

Subscribed and sworn to before me this _____ day of _____, 20__.

My commission expires _____, 20__.

Notary Public Signature

Commission Number

PREVIOUS WORK HISTORY FORM

NOTE: This form is a required submission from each bidder/offeror and is the Nation's documentation to determine responsible bidders/offerors. In the spaces below, complete all information requested, providing all telephone numbers and any available facsimile numbers for all employers, companies and vendors listed. In the disclosure space, enter any defaults, assignments or foreclosures.

Employer/Company name, address, phone & fax	Contract Amount	Contract start and completion dates	Describe type of work performed/completed	Disclosures	Contractor's Current and previous vendors – give address and phone/fax
Please attach additional sheets as required to sufficiently provide a minimum of three (3) years work history					

TERO CERTIFICATE
(if applicable)

Statement on Providing Indian Preference In Employment and Training Opportunities

The Cherokee Nation has determined that all bidders this solicitation shall to the greatest extent feasible comply with Indian Preferences in providing training and employment opportunities.

Detail your employment and training opportunities and plans to provide preference to Indians in implementing the contract:

Provide the number or percentage of Indians anticipated to be employed and trained.

If less than 100% Indian for new hires explain why: _____

Provide a list of all core crew (permanent full-time employees) members: _____

Describe the methods that will be used to train Indian employees _____

Comparable statements from all subcontracts must be submitted.

Company Name

Signature

Date

Statement on Providing Indian Preference In the Award of Subcontracts

The Cherokee Nation has determined that all bidders under this solicitation shall to the greatest extent feasible comply with Indian Preference in the awarding of all subcontracts under the contract.

If no responsive proposal by a qualified Indian-Owned economic enterprise or organization is within the estimated range of the total price of the lowest responsive proposal from any qualified enterprise, award shall be made to the bidder with the lowest price.

All bidders must submit with their proposal, documentation of the bids or quotations received in subcontracts awarded to a non-Indian enterprise or a non-Indian organization. Failure by the bidder to provide such information shall render the proposal non responsive and the bidder ineligible for award.

Detail your plans to provide Indian Preference in the award of subcontracts:

Company Name

Signature

Date

BID BOND

OR

CASHIER'S CHECK

(5% of Grand Total Amount on Base Bid Form)