

Survey of Track at Will Rogers Downs (See complete scope below)

Cherokee Nation Entertainment, LLC, (CNE), a wholly owned tribal company of the Cherokee Nation is seeking qualified bids for the scope of work below. **Bids are to be submitted no later than Friday, July 19, 2024 at 5:00 PM CDT.** Bid packages must include a line item detail breakdown of fees as well as any required documents. All Bids/Proposals must be submitted electronically to Rebecca Scheufler, at rebecca.scheufler@cnent.com, no verbal questions will be responded to.

Details:

All proposals should be emailed to Rebecca Scheufler, rebecca.scheufler@cnent.com, to be received no later than July 19, 2024 5:00 PM. It is the intention of Owner that if an acceptable proposal is received, the selected firm will be notified in writing within 10 business days of bid opening. Any bid received after the time set for opening of Bids, shall not be considered and will be returned. It is the intention of CNE that if an acceptable bid is received, the Contract will be awarded by within 30 days of bid opening. Please note that winning bid(s) will be published. CNE reserves the right to issue one award, multiple awards, or reject all bids. All bids are subject to negotiation prior to award. Awards may be issued without discussion of bid received, and bids should initially be submitted on the most favorable terms from price and technical standpoint. Any award resulting from this Bid/Proposal will be subject to CNE Terms and Conditions. Your bid should indicate hourly (\$) rate (when applicable), individual work effort, delivery schedule or time of completion. Any item(s) with exceptions, substitutions, exclusions, additions or qualifications must be noted and clearly indicated on return bid.

TERO:

This procurement is subject to Cherokee Nation Tribal Employment Rights Office (“TERO”) regulations that include a fee of ½ of 1% of total contract award and, if applicable, the completion of a TERO Labor Agreement and payment of associated fees. The successful bidder’s award will be published on the Cherokee Nation’s procurement website and their performance will also be measured, recorded, and reported to the Cherokee Nation. The complete Act is available by contacting the TERO OFFICE at Tahlequah 918-453-5000. TERO bidders are required to provide a copy, front and back, of their TERO certificate with return bid(s) and failure to do so will result in such bidders not receiving the TERO preferences afforded TERO bidders under the CNE procurement and contracting policies and procedures.

CNGC:

CHEROKEE NATION GAMING COMMISSION (CNGC), this requirement may be subject to CNGC policies and procedures. Licensing requirements may be required of the successful vendor(s) to be coordinated with the CNGC. These requirements may include licensing fees as well security and background checks of vendor(s) employees. Current policies and procedures can be found on the Cherokee Nation website or by contacting the CNGC office at (918) 431-4116.

STANDARD “BONDING”:

BONDING NOTICE CNE generally requires payment and performance bonds for all construction contracts in excess of \$100,000. However, qualified TERO-certified firms are encouraged to bid, regardless of bonding capability.

DEBARMENT:

By submitting a response to this Request for Proposal, the Contractor certifies to the best of their knowledge and belief that the Subcontractor, the firm, or any of its principals are not presently debarred, suspended, or proposed for debarment by any federal, state, local or tribal entity. This certification is a material representation of fact upon which reliance was placed when making award. If it is later determined the Subcontractor rendered an erroneous certification, in addition to other remedies available to CNE or its entities, CNE may terminate the contract resulting from this Request for Proposal for default.

SCOPE OF WORK:

- Prepare a topographical survey of the base surface of the track
- Obtain elevation data on top of base grades (to be exposed by track facilities crew)
- Locate top of interior track board and depict true top of board elevation.
- Locate perimeter railing and depict true top of rail elevation.
- Utilize previous stationing along inside edge of track as a base for measurements.
- Depict cross slopes along all portions of the track, as requested.
- Establish five (5) permanent benchmarks tied to Oklahoma State Plane Coordinate System North Zone (3501) and North American Vertical Datum (NAVD 88) outside of the track limits for future Phases of work
- Perform drafting support to convert field collected data into a CAD file format for subsequent use
- Review by Professional Land Surveyor
- Transmit as-built sheet set of base grade data at a readable scale
- Transmittal of CAD file for subsequent use
- **Turnaround time 3 weeks from start date, deadline date 8/16/24**