

12/11/2023

QUESTIONS/ANSWERS FOR RFP –SPECIALIZED
SPECIALTY BUSINESS COACH

1. Can the Cherokee Nation advise if there are special licenses or requirements for non-indian and or out of state businesses that wish to respond to this request for proposal? **Don't know of anything specific that would be required.**
2. Can the Cherokee Nation provide further detail on the source and amount of funding received for this project?
 - Specifically, is there a defined budget for the project? **This funding is made available through the ARPA funding.**
3. Would the Cherokee Nation evaluators like a price proposal based on hourly costs, not to exceed maximums, or line item breakdown? **Yes, hourly costs not to exceed would be preferred.**
4. Is the Cherokee Nation open to receiving coaching services from small businesses through a virtual or hybrid format? **In person coaching would be preferred, however, if the small business client is willing, a hybrid format would be acceptable for some clients.**
5. How many small business or small business owners are expected to participate? **We anticipate 100 small business will participate.**
6. Is there an estimated amount of total monthly hours or service obligations that the Cherokee Nation expects? **This would depend on the number of clients the specialized coach would be able to accept. Commerce Services is**

willing to work with each coach to maximize their time and ability to work with the clients.

7. Is there a projected amount of time estimated for the person/party that wins either proposals? For instance, some programs that I have been commissioned for require a full 40 hours a week. Other programs have only required 2 days a week at an 8 hour working day. **The time estimated will depend on the client. Each Specialized coach will work with the client to come up with an estimated number of hours. I would estimate that each client would be 5-10 hours per week at the start and then taper off as the work begins.**